

## **Vermont Protection & Advocacy, Inc.**

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### **Complaint/Grievance Form**

If you wish to put your complaint in writing, you may use this form, if you want to.

Name:

Today's Date:

Address:

Phone:

Town:

Please write down what happened that you did not like, or what you would have liked to have happened.

When did this happen?

Was there a staff member who you are now complaining about?

If so, who was it?

Is there a policy of the agency that you are complaining about?

Do you know what that policy says, in your own words?